



# National survey service, inc.

PROFESSIONAL LAND SURVEYORS  
VOICE (312) 630-9480  
FAX (312) 630-948  
[WWW.Nationalsurveyservice.com](http://WWW.Nationalsurveyservice.com)

30 SOUTH MICHIGAN AVENUE  
SUITE 200  
CHICAGO, ILLINOIS 60603-3212

March 24, 2020

To all our valued Clients:

From all of us at National Survey Service, Inc., it is with our sincere hope that you and your families are safe and stay healthy as we all learn to cope with the coronavirus pandemic and our challenging environment filled with ever changing news and guidelines dictated by our government officials.

According to the City of Chicago, Department of Buildings, businesses involved in providing professional land surveying and construction services are an essential infrastructure exception, and will continue to operate within the parameters set forth by the CDC and the Stay-at-Home Order issued by Governor Pritzker on March 20, 2020.

By keeping these factors on the forefront, we are allowing our current and future projects to proceed under the CDC guidelines. We understand that your business and other businesses, including design professionals and construction companies, have been affected and disrupted by the pandemic. Confusion continues to reign, and we understand that it is imperative that you know we are here to assist you every step of the way in either completing or starting new projects to help your business in these challenging times.

Our field crews are following strict safety protocols and guidelines to meet our clients' requests. We have implemented new employee policies and procedures and have informed our employees with material related to COVID symptoms and CDC recommendations and will continue to update these as changes are enacted.

We want to advise our clients that our office staff is currently working remotely due to the current COVID-19 Pandemic, to conform with Federal, State and local safety guidelines. Even though we have shifted to working remotely from our downtown office, I can be reached in the usual manner, either by calling my direct line (**312-753-3231**), sending me an email at [jlima@nationalsurveyservice.com](mailto:jlima@nationalsurveyservice.com) or calling my mobile (**312-296-0858**). My partner, Michael Raimondi, can be reached at our main office number or you can e-mail him at [mraimondi@nationalsurveyservice.com](mailto:mraimondi@nationalsurveyservice.com).

Be safe and be well.

Joseph A. Lima, V.P. IPLS 3030